



We build strength, stability, self-reliance, *and* shelter.

## JOB POSTING

- POSITION TITLE:** Construction Superintendent-NOVA
- EMPLOYMENT TYPE:** Full Time, Exempt, 40 hours per week
- SCHEDULE:** Monday - Friday with Potential to change to Tuesday – Saturday
- COMPENSATION:** The annual salary for this position ranges between \$65,000 and \$70,000. Salary commensurate with experience and qualifications.
- REPORTS TO:** Director of Construction - NOVA

### POSITION OVERVIEW

Habitat for Humanity of Washington, D.C. & Northern Virginia (Habitat DC-NOVA) seeks a diligent individual to join our Construction team as a Construction Superintendent in Northern Virginia. This position is responsible for overseeing and managing residential build sites including procurement of materials, working with volunteers and trades people, site inspections, cost controls, and inventory management.

### Compensation and Benefits

The salary range of this position is \$65,000 to \$70,000 and workdays for this position are currently Monday through Friday, with the possibility of shifting to Tuesday through Saturday depending on project needs. Compensation commensurate with experience and qualifications. We offer a competitive salary and benefits package including healthcare benefits, vision benefits, dental benefits, life and disability insurance, retirement savings plan with an employer contribution, generous paid time off, and more.

### About Habitat DC-NOVA

Habitat for Humanity of Washington, D.C. & Northern Virginia (Habitat DC-NOVA) believes that everyone deserves a safe, decent, and affordable place to call home. We help families with low and moderate incomes build strength, stability, and self-reliance

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<https://www.habitatdcnova.org/>

by creating and preserving affordable homeownership. While we are best known for building and selling affordable homes, we do so much more: we repair existing homes, mobilize and advocate in support of pro-housing policies and solutions, provide homeowner financial education, and engage thousands of volunteers across the region. Our work brings together local families, community partners, volunteers, faith-based organizations, companies, and individuals to serve families in need of shelter. Habitat DC-NOVA launched in 2022 when DC Habitat and Habitat NOVA combined to become a single, regional organization. You can learn more about our work at [www.habitatdcnova.org](http://www.habitatdcnova.org).

## Essential Duties

1. Work with Director of Construction to train and supervise AmeriCorps and other volunteers
2. Coordinate with Director of Construction and other staff to manage construction sites and staff.
3. Assign tasks to ensure appropriate staffing to meet planned work schedules
4. Work with other staff to research and obtain best practices for efficient and effective work and to maximize cost savings and manage change orders as needed.
5. Implement training for all new construction practices for Earthcraft Virginia, OSHA, EPA, Passive House, and others.
6. Work with construction staff, schedule, direct, and monitor sub-contractors on site.
7. Schedule and monitor all quality control activities and general inspections.
8. Ensure appropriate supplies and tools are available as needed; track onsite records of supplies, plans, inspection certifications, blueprints, etc.
9. Participate in planning process for future projects.
10. Secure building sites at the close of workday.
11. Schedule all warranty and customer service tasks.
12. Other duties as assigned.

The above statements are intended to describe the general nature and level of work being performed by the individual(s) assigned to this position. They are not intended to be an exhaustive list of all duties and responsibilities held by this position. Responsibilities may change over time. In addition, reasonable accommodation may be made to enable individuals with disabilities to perform the essential functions of this position.

## Qualifications

- Bachelor's degree preferred
- 2-4 years of residential construction work with volunteer management experience a plus

- Demonstrated experience with handling multiple projects where detail orientation is critical
- Ability to read and interpret blueprints and construction drawings
- Team player
- Able to efficiently use MS office products
- Demonstrated experience in conflict resolution
- Demonstrated experience in hiring and managing subordinates

### **To Apply**

To apply for this position, please submit a resume and cover letter with your desired salary to Kelly Renaud at [kelly.renaud@habitatdcnova.org](mailto:kelly.renaud@habitatdcnova.org). Include "Construction Superintendent-NOVA" in the subject line. You may also apply online via our postings.

Habitat for Humanity of Washington, DC & Northern Virginia is an Equal Opportunity Employer. All applicants will be considered for employment without attention to race, color, religion, sex, sexual orientation, gender identity, national origin, veteran or disability status.